

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

August 6, 2007

CALL TO PODIUM:

Fred Felton
Assistant City Manager

RESPONSIBLE STAFF:

Fred Felton
Assistant City Manager

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
X	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Awarding Matching Grants to Kentlands Condominiums II, Kentlands Condominiums (Townhomes), Kentlands Condominiums IV, and Cooperfield Crossing HOA (\$9,063)

SUPPORTING BACKGROUND:

As you are aware, the Mayor and City Council has approved a Neighborhood Matching Grant Program to provide an incentive for HOA's, COA's, and other community groups to improve the appearance or safety of their neighborhoods as well as use for community events, and professional consultants.

At this point, staff is recommending that grants be awarded to Kentlands Condominiums II, Kentlands Condominiums (Townhomes), Kentlands Condominiums IV, and Cooperfield Crossing Condominiums. Kentlands Condominiums II would like to use their grant funds to install a landscape irrigation system in the front of the building to maintain the plants, flowers, and shrubbery. The installation will enable the community to maximize the life of the plantings. Kentlands Condominiums (Townhomes) would like to use their grant funds to install new landscaping and a hedge boarder. The landscaping would help to create a more park-like atmosphere for the community's open space and the hedges would create a safer play area for the children in the community. Kentlands Condominiums IV would like to use their grant funds for lighting and landscaping enhancements. The landscaping enhancements would enhance the curb appeal and provide additional security to pedestrians. Cooperfield Crossing would like to use their grant funds for landscape enhancements. The enhancements would create a more aesthetically pleasing area in front of 931 Beacon Square Court. I have enclosed a copy of the original grant applications for your review.

If the Council approves these grants, the community will receive a letter awarding the grants and authorizing them to proceed with the projects. No City funds will be released until receipts are submitted and the work has been inspected.

DESIRED OUTCOME:

Vote on Resolution.

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AWARDING MATCHING GRANTS TO KENTLANDS CONDOMINIUMS II,
KENTLANDS CONDOMINIUMS (TOWNHOMES), KENTLANDS CONDOMINIUMS
IV, AND COOPERFIELD CROSSING CONDOMINIUMS

WHEREAS, the Mayor and City Council has approved a Neighborhood Matching Grant Program to provide an incentive for neighborhood organizations to improve their communities; and

WHEREAS, funds for this program are available from the CIP Account 99-6 (087); and

WHEREAS, the Mayor and City Council have determined that the projects outlined are worthwhile and in the public interest:

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council that the City Manager is authorized to award the following grants upon determining that the projects are completed as proposed, in the total amount of Nine Thousand Six Hundred and Sixty Three Dollars (\$9,063); said funds to be expended from the Capital Improvements Budget as follows:

<u>Community</u>	<u>Projects</u>	<u>Amount of Grant</u>
Kentlands Condominiums II	irrigation system	\$2,575
Kentlands Condominiums (Townhomes)	landscaping	\$3,699
Kentlands Condominiums IV	lighting/landscaping	\$1,914
Cooperfield Crossing Condominiums	landscaping	\$875

AND BE IT FURTHER RESOLVED that the City Manager be and hereby is authorized to waive fees for any City permit required for the project outlined above.

ADOPTED by the City Council of Gaithersburg this 6th day of August, 2007.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in a public meeting assembled on the 6th
day, of August 2007.

David B. Humpton, City Manager

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Frederick J. Felton Date of City Council Meeting: August 6, 2007

AUTHORIZING

Purchase _____ Award Contract _____ Transfer Funds X Negotiate/
Execute a Contract _____

BID INFORMATION:

Advertisement Date N/A
Newspaper(s) N/A
Bids Opened/Tabulated (date) N/A

DESCRIPTION OF ITEM(S):

CONTRACTED/PURCHASE FROM:

Kentlands Condominiums II (\$2,575)
c/o Main Street Property Management
9 Park Avenue
Gaithersburg, Maryland 20877

Kentlands Condominiums (Townhomes) (\$3,699)
c/o Main Street Property Management
9 Park Avenue
Gaithersburg, Maryland 20877

Kentlands Condominiums IV (\$1,914)
c/o Main Street Property Management
9 Park Avenue
Gaithersburg, Maryland 20877

Cooperfield Crossing (\$875)
c/o Affiliated Property Management
18568 Office Park Drive
Gaithersburg, MD 20886-0587

CONTRACT/PURCHASE AMOUNT: **\$9,063**

Check One: In the Amount of _____ Not to Exceed X

FUNDS TO BE EXPENDED FROM: Operating Budget _____ Capital Improvements Budget X

Account Number: CIP 99-6 (#087)
(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available _____ Not available _____

Finance Dept.

Date